

Hang Chi Holdings Limited

恒智控股有限公司

(incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立之有限公司)

(Stock Code 股份代號: 8405)

NOTIFICATION LETTER 通知信函

28 March 2024

Dear Registered Shareholder,

Hang Chi Holdings Limited (the “Company”)

– Notice of Publication of Annual Report 2023, Circular, Notice of Annual General Meeting and Form of Proxy (the “Current Corporate Communications”)

The English and Chinese versions of the Company’s Current Corporate Communications are available on the Company’s website at www.shuionnc.com and the website of The Stock Exchange of Hong Kong Limited (“HKEx’s website”) at www.hkexnews.hk.

You may at any time choose to receive free of charge Corporate Communications^(Note 1) either in printed form, or access the Corporate Communications by electronic means through the Company’s website or HKEx’s website (the “Website Version”); and either in English language version only, Chinese language version only or both language versions, notwithstanding any wish to the contrary they have previously conveyed to the Company. If you wish to receive the printed version of the Current Corporate Communications and/or want to change your choice of means of receiving all future Corporate Communications, please complete the Request Form (the “Request Form”) on the reverse side and return it to the Company c/o Boardroom Share Registrars (HK) Limited (the “Hong Kong Branch Share Registrar”) at 2103B, 21/F, 148 Electric Road, North Point, Hong Kong using the mailing label at the bottom of the Request Form (no need to affix a stamp if posted in Hong Kong; otherwise, please affix an appropriate stamp) or by email to info@shuionnc.com. The Company will send the printed copy of the Current Corporate Communications to you free of charge as soon as possible upon your notice.

Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to Rule 16.04 of the Rules Governing The Listing of Securities on GEM of The Stock Exchange of Hong Kong Limited under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023, the Company has adopted electronic dissemination of future Corporate Communications. Both the English and Chinese versions of all future Corporate Communications will be available electronically on the Company’s website and the HKEx’s website in place of printed copies and a notification of the publication of the Website Version of the Corporate Communications will be sent to you either by email or by post (only if the Company does not possess the functional email address from you).

In order to provide your electronic contact details for future communication, please fill in your details on the Request Form, sign and return it by post to the Company c/o the Hong Kong Branch Share Registrar or by email to info@shuionnc.com. It is the responsibility of you to provide an email address that is functional. If the Company does not possess the email address of you or the email address provided is not functional, you will (i) be unable to receive any notifications regarding the publication of the Corporate Communications; (ii) need to proactively check the Company’s website and the HKEx’s website to keep up with the publication of the Corporate Communications; and (iii) the Company will send the Actionable Corporate Communications^(Note 2) in printed form in the future.

Should you have any queries relating to any of the above matters, please call the Company’s telephone hotline at (852) 2157 1216 during business hours from 9:00 a.m. to 5:00 p.m. Monday to Friday, excluding public holidays or send an email to info@shuionnc.com.

Yours faithfully,
For and on behalf of
Hang Chi Holdings Limited
Yik Tak Chi
Chairman and Executive Director

Note: (1) Corporate Communications include but are not limited to (a) the directors’ report, the annual financial statements together with a copy of the independent auditors’ report of the Company and, where applicable, its summary financial report; (b) the interim, quarterly report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; (f) a reply slip and (g) a proxy form.

(2) Actionable Corporate Communications are any corporate communications which seek instructions from you on how you wish to exercise your rights or make an election as a shareholder of the Company.

各位登記持有人：

恒智控股有限公司(「本公司」)

– 2023 年度年報、通函、股東週年大會通告及代表委任表格(「本次公司通訊文件」)之發佈通知

本公司的本次公司通訊文件中、英文版本已上載於本公司網站 www.shuionnc.com 及香港交易及結算所有限公司之網站(「香港交易所網站」) www.hkexnews.hk，歡迎瀏覽。

儘管閣下早前曾向本公司作出公司通訊文件^(附註 1)收取方式或語言版本的選擇，但仍可以隨時更改有關選擇，轉為以印刷本或透過本公司網站及香港交易所網站瀏覽公司通訊(「網站版本」)及只收取英文印刷本、或只收取中文印刷本；或同時收取中、英文印刷本，費用全免。如閣下欲收取本次公司通訊文件之印刷本，及/或希望更改所有日後公司通訊的收取方式的選擇，請填妥在本函背面的申請表格(「申請表格」)，並使用隨附之郵寄標籤經寶德隆證券登記有限公司(「香港股份過戶登記分處」)，地址為香港北角電氣道 148 號 21 樓 2103B 室寄回本公司(如在香港投寄，毋須貼上郵票；否則，請貼上適當的郵票)或透過電郵遞交該申請表格，電郵地址為：info@shuionnc.com。本公司將於接到閣下通知後，盡快向閣下免費發送有關公司通訊的印刷本。

以電子方式發佈公司通訊之安排

根據自 2023 年 12 月 31 日起生效的擴大無紙化制度及以電子方式發佈公司通訊規定下香港聯合交易所有限公司 GEM 證券上市規則第 16.04 條，本公司已採用以電子方式發布未來公司通訊。所有未來公司通訊的英文版和中文版將在本公司網站和香港交易所網站上提供，以代替印刷本及本公司日後將以電子郵件方式或郵寄方式(僅在本公司沒有獲取閣下有效電子郵箱地址時)向閣下發送公司通訊網站版本的登載通知。

閣下請填妥附件的申請表格以提供其電子聯絡資料供日後通訊之用，並簽署後寄回本公司經香港股份過戶登記分處或透過電郵遞交該表格，電郵地址為：info@shuionnc.com。閣下有責任提供有效的電郵地址。若本公司沒有獲取閣下的電郵地址或所提供的電郵地址無效，閣下將(i)無法收到任何有關公司通訊的登載通知；(ii)需要主動查看公司網站和披露易網站以留意公司通訊的發佈；及(iii)本公司未來將以印刷本形式發送可供採取行動的公司通訊^(附註 2)。

如閣下對本函內容有任何疑問，請於辦公時間星期一至五(公眾假期除外)上午9時正至下午5時正致電本公司電話熱線(852) 2157 1216或電郵至 info@shuionnc.com。

代表
恒智控股有限公司
主席兼執行董事
易德智
謹啟

二零二四年三月二十八日

附註：(1) 公司通訊文件包括但不限於：(a)董事會報告、本公司年度財務報表連同獨立核數師報告及如適用的財務摘要報告；(b)中期、季度報告及如適用的中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；(f)回執；及(g)委任代表表格。

(2) 可供採取行動的公司通訊指本公司尋求閣下指示後就作為本公司股東如何行使其權利或選擇而發出之任何公司通訊。

Hang Chi Holdings Limited 恒智控股有限公司

(incorporated in the Cayman Islands with limited liability)
(於開曼群島註冊成立之有限公司)
(Stock Code 股份代號: 8405)

Request Form 申請表格

To: **Hang Chi Holdings Limited (the "Company")** 致: **恒智控股有限公司 (「本公司」)**
c/o Boardroom Share Registrars (HK) Limited ("Boardroom") 經 **寶德隆證券登記有限公司 (「寶德隆」)**
2103B, 21/F, 148 Electric Road, North Point, Hong Kong 香港北角電氣道 148 號 21 樓 2103B 室

Part A: I/We would like to receive the Current Corporate Communication and all future Corporate Communications in printed form in the manner indicated below:

甲部: 本人/吾等欲以下列方式收取本次公司通訊及日後所有公司通訊之印刷本:

Please mark ("X") in ONLY ONE of the following boxes 請於以下其中一項的空格內加上「X」號

- to receive the **printed English version ONLY**; OR
僅收取英文印刷本; 或
- to receive the **printed Chinese version ONLY**; OR
僅收取中文印刷本; 或
- to receive both printed **English and Chinese versions**.
同時收取英文及中文印刷本。

Part B: I/We would like to receive an email notification of all future Corporate Communications and the Actionable Corporate Communications in electronic form to my/our email address below:

乙部: 本人/吾等欲以如下之電郵地址收取本公司日後所有公司通訊之電郵通知及可供採取行動的公司通訊的電子版本:

Please provide the email address in English Block Letters and the email address will solely be used for receiving the email notification of the release of Corporate Communications and the Actionable Corporate Communications.

請以英文正楷填寫電郵地址, 有關電郵地址僅用作收取公司通訊已予發佈之電郵通知和可供採取行動的公司通訊。

Name(s) of Shareholder(s) #

股東姓名 #

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Contact telephone number

聯絡電話號碼

Address #

地址 #

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Signature

簽名

Date

日期

You are required to fill in the details if you download this request form from the Company's website.

假如閣下從公司網站下載本申請表格, 請必須填上有關資料。

Note 附註:

- Please complete all your details clearly. 請閣下清楚填寫所有資料。
- If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Request Form in order to be valid. 如屬聯名登記股東, 則本申請表格須由該名於本公司股東名冊上就聯名持有股份其姓名位列首位的股東簽署, 方為有效。
- Any form without indication, with no signature or otherwise incorrectly completed will be void. 如在本表格未有作出選擇、未有簽署、或在其他方面填寫不正確, 則本表格將會作廢。
- The request for printed copy shall be valid only for one year from the date of request unless being revoked or superseded (whichever is earlier). Further request in writing will be required if you prefer to continue receiving printed copy of future Corporate Communications and Actionable Corporate Communications (if applicable). 索取公司通訊印刷本的請求自閣下發出請求之日起計一年內有效, 除非被撤銷或取代(以較早者為準)。如果閣下希望繼續收到日後的公司通訊和可供採取行動的公司通訊(如適用)的印刷本, 則需要進一步提出書面請求。
- For the avoidance of doubt, we do not accept any special instructions written on this Request Form. 為免存疑, 任何在本申請表格上的額外手寫指示, 本公司將不予處理。
- Corporate Communications include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors' report and its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) the quarterly report, if any; (d) a notice of meeting; (e) a listing document; (f) a circular; and (g) a proxy form. 公司通訊包括本公司發佈或將予發佈以供其任何證券持有人或投資大眾參照或採取行動的任何文件, 其中包括但不限於(a)董事會報告、公司年度賬目連同核數師報告以及(如適用)財務摘要報告;(b)中期報告及(如適用)中期摘要報告;(c)季度報告(如有);(d)會議通告;(e)上市文件;(f)通函;(g)代表委任表格。
- Actionable Corporate Communications refer to any corporate communications that seek instructions from the Shareholders on how they wish to exercise their rights or make elections as Shareholders. 可供採取行動的公司通訊是指任何涉及要求股東指示其擬如何行使其有關股東權利的公司通訊。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

- "Personal Data" in these statements has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"). 本聲明中所指的「個人資料」具有香港法例第 486 章《個人資料(私隱)條例》(「私隱條例」)中「個人資料」的涵義。
- Your supply of Personal Data to the Company is on a voluntary basis. Failure to provide sufficient information may result in the Company being unable to process your instructions and/or requests as stated in this form. 閣下向本公司所提供個人資料屬自願性質。若閣下未能提供足夠資料可能導致本公司無法處理閣下在本表格上所指示及/或要求。
- Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, its share registrar, and/or other companies or bodies for any of the stated purposes, and retained for such period as may be necessary for our verification and record purposes. 本公司可就任何所說明的用途, 將閣下的個人資料披露或轉移給本公司的附屬公司、股份過戶登記處、及/或其他公司或團體, 並將在適當期間保留該等個人資料作核實及紀錄用途。
- You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing to the Personal Data Privacy Officer of Boardroom Share Registrars (HK) Limited at 2103B, 21/F, 148 Electric Road, North Point, Hong Kong. 閣下有權根據《私隱條例》的條文查閱及/或修改閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式向寶德隆證券登記有限公司(地址為香港北角電氣道 148 號 21 樓 2103B 室)的個人資料私隱主任提出。

閣下寄回此申請表格時, 請將郵寄標籤剪貼於信封上。

如在本港投寄毋須貼上郵票。

Please cut the mailing label and stick this on the envelope to return this Request Form to us.

No postage stamp necessary if posted in Hong Kong.

郵寄標籤 MAILING LABEL

寶德隆證券登記有限公司
Boardroom Share Registrars (HK) Limited
簡便回郵號碼 Freepost No. 37 WCH
香港 Hong Kong